



# FLORIDA STATE COURTS SYSTEM

## Third District Court of Appeal

### JOB OPPORTUNITY BULLETIN

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<b>DATE:</b>	<b>March 1, 2018</b>	<b>CLOSING DATE:</b>	<b>Open Until Filled</b>
<b>POSITION NUMBER:</b>	<b>2201468</b>	<b>POSITION TITLE:</b>	<b>Law Clerk</b>
<b>JOB LOCATION:</b>	<b>Third District Court of Appeal 2001 SW 117<sup>th</sup> Ave. Miami, FL 33175-1716</b>	<b>SALARY RANGE:</b>	<b>\$45,817 - \$97,132* Annually + benefits</b>

\* Salary range is contingent on the applicant's qualifications, membership in the Florida Bar, and years of experience. Position will be offered by and subject to approval of the Chief Judge.

#### DESCRIPTION:

Law clerk position available for bright lawyer with exceptional legal research and writing skills and the ability to understand and apply legal principles, statutory and case law, court rules, and rules of procedure. The position also requires the ability to identify legal issues, communicate effectively both orally and in writing, and work well with others. It is further required that the lawyer filling this position, understands the need to exercise discretion, confidentiality, impartiality, and honesty in handling all matters before the Court. Graduation from an accredited law school and Florida Bar membership (or intent to take the Florida Bar) are also required, as well as superior academic credentials.

The position is for a two-year term. The law clerk will work for the Court rather than for a specific judge.

Please submit a cover letter, resume, law school and undergraduate transcript, at least one writing sample, and a completed [State of Florida application](#) to:

Helga L. Morales- Judicial Assistant to  
**Chief Judge Leslie B. Rothenberg**  
Third District Court of Appeal  
2001 SW 117th Avenue  
Miami, Florida 33175-1716  
Email: [moralesh@flcourts.org](mailto:moralesh@flcourts.org)

All positions will be awarded upon the successful completion of a background investigation. The Third District Court of Appeal is a Drug Free Workplace and Equal Opportunity Employer.

A separate application must be submitted for each position listing the appropriate class title and position number for which you are applying. Your application must be received by 5:00 p.m. on the closing date.

We are an equal opportunity employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, or disability.

If you need an accommodation to participate in the application/selection process, please call the contact person at the number indicated for each respective position. Persons using a TDD may call the contact person through the Florida relay service at 711.