

**IN THE THIRD DISTRICT COURT OF APPEAL
STATE OF FLORIDA**

**ADMINISTRATIVE ORDER RE:
COURT REPORTERS
AO3D15-02**

June 30, 2015

It is the practice of the Court to record by video recorder all oral argument proceedings conducted at its central courthouse location and oral arguments at off-site locations where feasible. Thus, the employment of court reporters at the Court's oral argument proceedings is discouraged.

A party who desires to bring a court reporter to an oral argument must seek permission from the court by motion at least ten days before the date of the oral argument. The motion shall include the name of the court reporting company, the name of the court reporter, whether the reporter is certified, the method by which the transcription will be taken, and the reason(s) the party desires to transcribe the proceedings rather than avail itself of the opportunity offered by the court to obtain a copy of the court's own recording of the proceeding. The chief of the panel which will hear the oral argument shall grant or deny the motion in his or her discretion.

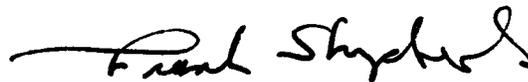
The marshal shall determine the placement of the court reporter in the courtroom. The court reporter shall not interrupt the oral argument for any reason, including inability to transcribe the proceedings due to multiple speakers speaking at once. In accordance with court protocol, the reporter will not carry a tape recorder or similar recording device into the courtroom.

Any transcript prepared by the court reporter shall state prominently on the face of the transcript: "This transcript is not an official transcript of the proceeding before the Third District Court of Appeal." Only a party to the case being argued

before the court is entitled to seek permission to bring a court reporter to an oral argument.

The first session of court on an oral argument day begins at 9:30 a.m. The second session, if scheduled, begins at 10:30 a.m. The court rarely takes a break between sessions and often begins the second session before 10:30 a.m. Therefore, in order to prevent disruptions in the proceedings, an approved court reporter shall present himself or herself to the marshal no later than 9:00 a.m. the day of oral argument, failing which the court reporter will be excluded from the proceedings. An approved reporter shall sign an acknowledgment of the requirements and conditions placed upon his or her appearance at an oral argument before entering the courtroom to transcribe an oral argument.

DONE AND ORDERED at Miami, Florida, June 30, 2015.



Frank A. Shepherd
Chief Judge

ATTEST:



RULES FOR COURT REPORTERS AT
THE THIRD DISTRICT COURT OF APPEAL

Court reporters are permitted to transcribe oral arguments at the Third District Court of Appeal only upon approval of the Court. As a reporter who has been approved by the Court to transcribe the oral argument indicated below, I agree that:

- A. I will sit in the place in the courtroom assigned to me by the Court's Marshal.
- B. I will not interrupt the proceedings for any reason, including inability to transcribe the proceedings due to multiple speakers speaking at once.
- C. The only record I will make of the proceeding is the stenographic record that has been authorized by the court. In accordance with court protocol, I will not carry a tape recorder or similar recording device into the courtroom.
- D. Any transcript of the proceeding prepared by me will include the following legend, prominently placed on the face of the transcript: "This transcript is not an official transcript of the proceeding before the Third District Court of Appeal."
- E. I will abide by any other instructions pertaining to my appearance at the court given by the Marshal, or by the panel whose oral argument I will be transcribing.

Signature of Court Reporter

Oral Argument Reported:

Firm Name:

Name:

Address:

Date:

Telephone Number:

Case Number:

E-mail address: